

## WORK-STUDY JOB DESCRIPTION FORM 2025-2026

| Number of positions                   |  |            |             |       |  |
|---------------------------------------|--|------------|-------------|-------|--|
| Date Received                         | Dept. Code_                            | Dept. Code |             | Fund  |  |
| *********                             | ************************************** |            | ******      | ***** |  |
| Hours:                                |  |            |             |       |  |
| Days: Monday Tuesday                  | Wednesday                              | Thursday   | Friday      |       |  |
| Preferred work schedule:              |  |            |             |       |  |
| Total hours per week:                 |  |            |             |       |  |
| Phone number:                         |  |            | <del></del> |       |  |
| Contact Supervisor:                   |  |            |             |       |  |
|                                       |  |            |             |       |  |
|                                       |  |            |             |       |  |
| Job duties/Description:               |  |            |             |       |  |
|                                       |  |            |             |       |  |
|                                       |  |            |             |       |  |
| Job skills and qualifications require | ed:                                    |            |             |       |  |
| Address:                              |  |            |             |       |  |
| Employment site:                      |  |            |             |       |  |
| Agency:                               |  |            |             |       |  |
| Pay Rate: \$ <u>16.50/hr</u> .        |  |            |             |       |  |
| Job title: Student Assistant/         |  |            |             |       |  |