

Imperial Valley College Academic Senate

Minutes

Wednesday, October 4, 2017

Board Room

A. Call to Order by the President: 12:52 pm

Roll call by Secretary

Present: Mary Lofgren, Melanie Guinn, Julie Craven, Frank Hoppe, Xochitl Tirado, Jeff Burt, Cuauhtémoc Carboni, Austen Thelen, Jia Sun, Kathy Rodriguez, Roberta Webster, Dolores Diaz, Jose Plascencia, Mike Palacio Jr., Michael Capeci, Ed Wells, Zhong Hu, Ric Epps, Stella Orfanos-Woo, Jesus Esqueda, Cathy Zazueta, Elizabeth Treviño, Diane Harris, Kristen Gomez, Michael Heumann, and Nicholas Akinkuoye.

Absent: Jose Velasquez, David Scott Shepard, and Karla Espejo (ASG).

Excused: none.

Visitors: Sheila Dorsey-Freeman, Dave Drury, Jeff Enz, Martha Garcia, Suzanne Gretz, Allyn Leon, James Patterson, David Poor, Efrain Silva, Mary-Jo Wainwright, and David Zielinski.

B. Visitor's Comments

Martha Garcia – The IVC Food Pantry opened yesterday and it was immediately apparent that there was a great need.

C. Consent Agenda

1. Academic Senate Minutes 2017-09-20
2. Curriculum Minutes 2017-09-07
3. Recommendations to President CC 09-07-17
(MSC: Hoppe/Capeci) Motion carried as amended.

D. President's Report – Mary Lofgren

Mary Lofgren – Looking for someone to attend Academic Senate Area D meeting on 14 October 2017.

E. Treasurer's Report – Jeff Burt

Currently we have a balance of \$2,746.31.

F. Action Items

1. CART Recommendation #2 – James Patterson
Motion to Adopt IE indicator 12 by the Academic Senate for the Quality Focus Essay.
(MSC: Tirado/Epps) Motion carries.
2. Academic Senate Vice President election – Mary Lofgren
Motion to Elect Roberta Webster by acclamation. (MSC: Guinn/Thelen) Motion carries.

3. 2018-19 and 2019-20 Academic Calendars and modification of time blocks for Winter and Summer sessions – Suzanne Gretz
Ed Wells – This does not work well for CTE classes, including the Nursing program.
Motion to adopt. (MSC: Hu/Thelen) Motion carries.

G. Discussion Items

1. IT Policy Handbook – Jeff Enz
Jeff Enz – This handbook seeks to put in writing some policies that have been in place but had not been formalized in writing. Creating this handbook will aid IVC for accreditation purposes.
2. SEMPC [Strategic Educational Master Plan Committee] Update – Efrain Silva
3. College Hour – Dave Drury
Dave Drury – Proposes that College Hour be held on Mondays and Wednesdays from 2:40 – 4:05 pm, and suggests that departmental meetings be held on Fridays.

H. Reports

1. CART - none
2. SLO - none
3. DE - none
4. Equivalency - none
5. BFPC - none
6. ISSC - none

I. For the Good of the Order

None.

J. Adjournment

Adjourned 1:53 PM.

Next meeting will be 18 October 2017.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the IVC Academic Senate record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
