

2.26

Instructors

Inasmuch as Imperial Valley College exists for the basic purpose of providing quality education to the students it serves and essentially this takes place in the classroom, preparation for and execution of the teaching task is the primary responsibility of the instructor. Contributing to this, however, are these related obligations:

1. Participation in and support of the general college program, and interest in departmental needs in terms of the total program.
2. Prompt, accurate submission of all necessary college reports, and compliance with necessary college administrative procedures.
3. Willingness to serve as a member of regular and ad hoc committees of the college.
4. Development of a balanced, current, and selective library of books, films, tapes, records, and other instructional materials.
5. Participation in activities of professional organizations.
6. Assumption of responsibility to provide appropriate assistance in the furtherance of the college's co-curricular activity program.
7. Interest in students as individuals and a willingness to give them any reasonable assistance during out-of-class hours, and cooperation with counseling personnel in furtherance of the best interest of students.
8. Awareness of a general shared responsibility for student discipline both in and out of class and at sponsored events.
9. Recognition of the college's obligation of community services and willingness, therefore, to serve as a participant in the college speakers' bureau; judge for speech, music, art and other community contests, serve as a consultant for civic projects, etc.

CHAPTER 2

DUTIES AND RESPONSIBILITIES OF PROFESSIONAL STAFF

2.26 (cont.)

10. Maintenance of high standards of personal appearance and conduct.
11. Observance of those forms, conventions, and amenities which will contribute to the well-being and good name of the profession and of the college.