



**IMPERIAL VALLEY COLLEGE**  
**START Meeting**  
**Tuesday, April 8, 2014; 13:30 p.m.**  
**Board Room**

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**Purpose:** To act as a source for communication regarding the FCMAT report and the follow up actions necessary. To act as conscious of IVC as we will have to address the consequences if we fail to act on FCMAT report. To act as a recommending body to the Board and President and to facilitate the transition from recommendations to implementation.

**Members in Attendance:**

✓ Dr. Victor Jaime	✓ Efrain Silva	✓ Beatriz Avila
✓ Dr. Nicholas Akinkuoye	✓ Tina Aguirre	✓ Melody Chronister
John Lau	✓ Jose Carrillo	✓ Matthew Thale
✓ Todd Finnell	✓ Todd Evangelist	Linda Amidon
✓ Ted Ceasar	Michael Heumann	✓ Alejandra Vasquez
✓ Sergio Lopez	✓ Dr. Martha Garcia	

**Minutes:**

**A. START Committee-**

Dr. Jaime spoke of the action plans and timelines that have been used during Board Retreats, not all have been focused on FCMAT. There will be 2 more retreats: 10-1-14 to discuss ACCJC Recommendation 1 and on 10-29-14 for AB 86 impact and funding of adult education in Imperial Valley including Basic Skills, ESL, and citizenship. The initial funding is not finalized but may range from \$500-800 million for the entire state of California. There is no clear direction yet, as to what is considered non-credit (Basic Skills/ESL). However the impact on FTES at IVC must be determined. Dr. Akinkuoye and Dr. Garcia will be attending the AB 86 Adult Education Summit in early October along with one other members of the consortium.

**B. FCMAT Report:**

1. **Discussion of next steps** –Dr. Garcia noted that all the drafts for the required Action Plans have been written, but the final recommendations are not completed. Of the 72 FCMAT items, approximately 20 have been fully addressed at this time. Some of the negotiable items must be reviewed again as ‘reopeners’ for contracts may be triggered this fall (2014). This committee agreed to review all FCMAT items except the one regarding changing the Dept. Chair model that IVC uses currently. Dr. Garcia will be gathering evidence/data to attach to all FCMAT items between now and early November. There may be a need to update the statements, title changes, and evidence. There are a significant amount of FCMAT items related to Business Office, HR, and Academic Services. The final version will be up-loaded to Blackboard. The status of the FCMAT report is discussed at President’s Cabinet when Dr. Garcia forwards key topics to Dr. Jaime and then Dr. Jaime discusses these with President’s Cabinet.

2. **Follow-up of action plans-** Dr. Jaime has requested a finalization of the matrix and an Executive Summary of the current status with a submittal to the President's Cabinet. Dr. Jaime feels at that time the START Committee could reduce their meeting frequency for items such as campus forums or other retreats.

C. **Other** - Dr. Jaime suggested he and Martha meet, prioritize the Action Items, then forward the document to the President's Cabinet for further direction to the identified 'leads' over the areas cited. This will help ensure feedback and accountability with follow-through and follow-up.

Martha noted the progression of this committee from basic discussion to the expectation of accountability in follow-through. Martha spoke of the complexity of several of the FCMAT items that included FTES, finances, and etc. all in one item.

Melody noted the final matrix will indicate with the START Committee has done as well as what the college has done since December 2012.

Todd noted there are still FCMAT items that do not have consensus, such as the FON and what is the appropriate level for IVC. Martha stated there are some, but few, of the non-consensus items.

D. Next Meeting

To be determined.

E. Adjournment