



## MINUTES

### Facilities & Environmental Improvement Committee

Friday, February 27, 2015

2:00 P.M. – 3:00 P.M.

Building 900, Room 901

#### MEMBERSHIP

- √ Jeff Enz – Chair, Administrative Representative
- John Lau – Administrative Representative
- Sergio Lopez – Administrative Representative
- Jose Lopez – Faculty Representative
- Ricardo Pradis – Faculty Representative
- Samuel David – Faculty Representative
- Jim Mecate – Faculty Representative
- Rick Webster – CMCA Representative
- Rhonda Ruiz – Classified Representative
- Carol Cortes-Ramirez – Classified Representative
- √ Edalaine Joy Tango-an – ASG Representative
- √ Priscilla Ortiz – ASG Representative

Recording Secretary: Angie Gallo

#### I. WELCOME

#### II. ACTION ITEMS

- a. Approval of the December 5, 2014 Committee Minutes - tabled until next meeting  
No action taken due to lack of quorum.

#### III. DISCUSSION ITEMS

##### a. Campus Moves – Jeff E

Jeff stated First Imperial Credit Union is moving into 209 within the next few weeks. Other scheduled moves include Financial Aid relocating into the #1700 building, including the Financial Aid lab currently located in #1601. These moves are scheduled to be done by summer 2015 and offices operational in the fall. Other campus moves include the redesign of Building #100 to include SSP and the new Vice President for Student Services. The possibility of Admissions & Records moving into the 100 Building has also been in discussion.

##### b. Construction Update – Rick W

Jeff indicated there is no construction currently taking place other than minor internal setups needed as part of the campus moves.

**c. Digital signage and building numbering – Jeff E**

More information will be provided at the next meeting.

**d. Campus Key-Issuance Policy – Rick W**

Dr. Patterson stated a good policy was found from CSU. Rick will work on a draft formatting the policy to fit IVC needs. The policy will then need to be sent through the proper channels for approval.

**e. Unisex restrooms – Sergio L**

Tabled until next meeting – Sergio was not in attendance.

**f. Amphitheatre ramp proposal – Priscilla**

Priscilla explained that the amphitheater currently has no ramp access. This was discovered by ASG in October 2014 during the ASG Halloween costume contest. The first place winner of the contest was a student in a wheelchair. The other winners who had previously been called, had walked up to the main stage. The first prize was unable to get to the stage due to the lack of ramp access so the others stepped down instead. The amphitheater currently has two stairwells on either side. It is being suggested that one side be turned into a ramp.

Budget/funding – recommended to bring item back to Facilities next month as an action item so it can be sent forward to College Council and then have allocation of funds established.

Acoustic roof – Dr. Patterson will look into an acoustic roof for the amphitheater for future recommendation. It would allow for more use of the facility. He stated he would look into possible Art grants, or alternative funding especially if the issue is ADA (Americans with Disabilities Act) related.

**IV. ADJOURNMENT**

The meeting was adjourned at 2:25pm.