



**Technology Planning Committee
Minutes**

**Thursday, March 19, 2015
12:00 – 1:00 P.M.
Board Room, Building 10**

MEMBERSHIP

Jeff Enz - Administrative Representative (Chair)
vacant – Administrative Representative
Jeff Cantwell – Chair of B.U.G/CMCA Representative
Gaylla Finnell - Faculty Representative
Allison Brock- Faculty Representative
Van Decker– Faculty Representative
Adriana Sano - CMCA Representative
Martha Olea - Classified Representative
Dixie Krimm - Classified Representative (absent)
Vacant – Classified Representative
Pricilla Ortiz - ASG Representative (absent)
vacant – ASG Representative

Guest

Omar Ramos – Online Architect

Recording Secretary: Adriana Sano

I. Welcome

II. Approval of Minutes

a. Approval of Minutes of the December 11, 2014 Meeting

M/S/C Gaylla Finnell/Jeff Cantwell to approve the December 11, 2014 Minutes as presented.

III. ACTION ITEMS

a. Strategic Technology Plan – Appendix B

- Jeff Enz informed the group that as part of the annual review, Appendix B of the Strategic Technology Plan was disseminated to the group prior to this meeting for their review and input.
- Jeff Enz went over the progress made this year, indicated a color coded legend would be added at the end of the Appendix. He explained the tasks from the Appendix are listed and updated on the Activity List which is updated each year and review by this committee.
- Appendix B will be updated and be brought back for approval at the next Technology Planning Committee meeting.

IV. DISCUSSION ITEMS

a. DE Report – Gaylla F.

- Gaylla Finnell gave an overview on the California Online Education Initiative (OEI). The State is developing a common course management system for online education that will provide services, instructional design support, 24/7 help desk support, orientation for students, student readiness assessment, professional development for faculty, standards for design and so much more.
- IVC students can go into the exchange and have access to various qualified courses offered by various colleges throughout the state.
- IVC has applied to be a pilot college, in the tutoring group. The Chancellor's Office hopes to launch their online initiative either Spring 2015 or Fall 2016.
- Informed the group the State has chosen Canvas as their common course management system. Gaylla Finnell went over our current contract with Blackboard that ends in 2017, and pointed out that the campus community as a whole would need to review our options once the contract ends. A decision will need to be made whether to remain with Blackboard or switch to Canvas.

b. CISOA/3CBG Conference March 8-11, 2015 – Jeff E.

- Jeff Enz gave a brief summary on the CISOA/3CBG Conference recently attended by six IT staff, one HR staff and one Instruction staff, in Monterey, CA.
- There were numerous Banner session and discussions on the California Community Colleges initiatives.
- Received positive feedback from the group, discussing changes and new implementations as a result of the conference.

c. TPC Subcommittee Report: Evaluating Effective Technology Use – Jeff E.

- Jeff Enz informed the group that the subcommittee has only had one meeting. The committee consists of Gaylla Finnell, Sidne Horton, Omar Ramos, & Jeff Enz. The committee will be working on some surveys to evaluate effective technology use on campus.

d. Digital Signage Update – Omar R.

- This item was tabled to the next meeting.

e. Campus Printing – Jeff E. /Omar R.

- Jeff Enz explained that the District is under a lease management model for desktop printers and copiers on campus. The District is in the process of evaluating these leases since they will be ending in November.
- The discussion around campus will be regarding the 350 desktop printers, and whether to continue with a lease model or self-service model. Another topic of discussion will be about setting policy on the number of printers per department or division.

f. Audio Visual Discussion – Jeff E.

- Jeff Enz explained to the group that the current Creston Touch Panels in the 2700 Building are failing, the panels run around \$3,500 each, and IT will be looking to replace these panels with a less expensive standard based model that carries more options.
- Moving forward IT will be moving from an analog set-up to a digital setup in all classrooms.

Jeff Enz asked the group to take the last two discussion items back to their constituent groups for discussion and feedback. He will be taking these topics to Academic Senate and College Council for input.

V. ADJOURNMENT

The meeting adjourned at 1:00 p.m.