



MINUTES

IMPERIAL VALLEY COLLEGE COUNCIL
Monday, November 14, 2011 – 2:30 P.M.
Administration Building Board Room

College Council Chair Waddell called the meeting to order at 2:36 p.m.

Council members in attendance were as follows:

Taylor Ruhl, Administrative Representative
Sergio Lopez, Administrative Representative
Alfredo Cuellar, Administrative Representative
Jan Magno, Alternate Administrative Representative
Ted Ceasar, Alternate Administrative Representative

Daniel Gilison, Faculty Representative (Vice Chair)
Frances Beope, Alternate Faculty Representative

Silvia Murray, Classified Representative

Jessica Waddell, CMCA Representative (Chair)

Daniel Bermudez, Student Representative
Alberto Izarraraz, Student Representative
Mayra Beltran, Student Representative
Iliana Felix, Alternate Student Representative

Dr. Victor Jaime, Ex Officio

Recording Secretary: Paula Saldana

Council members not in attendance were as follows:

Kevin White, Faculty Representative
Martha Garcia, Faculty Representative
Laura Hartsock, Classified Representative
Yethel Alonso, Classified Representative
Marilyn Boyle, Alternate Classified Representative
Martha P. Garcia, Alternate CMCA Representative

MEMBERSHIP CHANGES

Alternate Faculty Representative Frances Beope stated she was attending the meeting in place of Kevin White.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, OCTOBER 24, 2011

M/S/C Sergio Lopez/Daniel Gilison to approve the Minutes of October 24, 2011.

Motion carried.

AREA REPORTS/UPDATES

College Council Report

Chair Waddell reported as follows:

- Flu Shot Clinic for faculty and staff would be held on Wednesday, November 16th, 10:00 a.m. to 1:00 p.m., in the Faculty Lounge. Free to first 140 employees covered under the VEBA plan; \$5 for family members and everyone else.
- The first walking program under the Wellness Plan started Monday, November 7th and will go through February 4th. The first 50 participants received free pedometers. Anyone still interested in participating would need to purchase a pedometer but would be reimbursed for the cost.
- The Fall Food Drive is underway and will go through November 24th. The Customer Service Committee will be collecting food through November 24th.

VP Magno announced that the first 125 Season Celebration tickets at \$30 had been sold. The cost is now \$50 per person. As of today, 129 tickets had been sold.

Measure J and L Report

No report was provided.

Program Review Update

Dean Ruhl reported as follows:

- Announced changes would be made to Program Review.
- The changes would affect the deadline date of December 2nd.
- More information forthcoming.

Budget Update/Financial

No report was provided.

ASG President Update

ASG Representative Bermudez reported as follows:

- ASG Senators attended General Assembly of California Community Colleges on November 4th - 6th.
- ASG provided barbeque for the basketball scrimmage on November 3rd.
- On November 8th and 9th, ASG held presentations to inform students of new policies regarding registration, DegreeWorks, the wait list, drop for non-payment of fees; basic skills and repeat limitations.
- ASG donated soft drinks for the Staff Appreciation Barbeque on November 9th.
- ASG helped sponsor the Kiki Camarena Essay Contest on November 10th.

Dean Lopez stated the ASG sponsorship included \$100 for 1st place; \$75 for 2nd place; and \$50 for 3rd place. He stated the Kiki Camarena Foundation also contributed money towards the essay contest, increasing the amounts to \$500 for 1st place; \$300 for 2nd place; and \$200 for 3rd place. The essays were bound in a book and were presented to Kiki Camarena's widow, Mika Camarena. He stated the judges were Sara Hernandez, Bruce Marcuson and Todd Evangelist.

President's Update

President Jaime was not present at the meeting.

SUB-COMMITTEE REPORTS

Competitive Athletics Committee

No report was provided.

Customer Service Committee

No report was provided.

Environmental Health & Safety Committee

No report was provided.

Facilities and Environmental Improvement Committee

Dean Lopez reported as follows:

- There have been ongoing problems with key committee members not showing up for the meetings. He will be sending an email to those members which have been absent, to try and solicit their attendance.

Marketing Committee

Chair Waddell stated that the Marketing Committee would be discussed as part of today's agenda.

Director Gay announced that a Public Hearing would be held in conjunction with the Board of Trustees meeting on Wednesday, November 16th, to discuss the outcome of the Redistricting process.

Policy and Procedure Committee

VP Magno stated that AP 5055 had been returned to the Admissions Office.

Staffing Committee

Dean Gregory reported as follows:

- Has received several names of prospective committee members.
- Hopes to have first committee meeting before the end of the Fall semester.

Questions and discussion followed regarding the committee's purpose/role.

Student Affairs Committee

Dean Lopez reported as follows:

- The committee met last week. Discussion included going out to bid for commencement photographer, and recommendations for speaker at commencement.
- Committee has been busy with disciplinary hearings.

OTHER COMMITTEE REPORTS

Academic Senate

Academic Senate VP Gilison reported as follows:

- Highlighted the Academic Senate Retreat:
 - State Academic Senate VP discussed important concepts dealing with state Academic Senate, senate bylaws and constitution.
 - Discussed equivalency.
- Reviewed Plenary resolutions under consideration at the Academic Senate Plenary Session, which was attended by President Lehtonen and Mary Lofgren.

Budget and Fiscal Planning Committee

No report was provided.

Technology Planning Committee

No report was provided.

Dean Gregory stated there has been some faculty interest in the position of ATLAS Project Director. He stated that the position of On-Line Services Architect is currently being advertised.

DISCUSSION AND INFORMATION ITEMS

1. College Council Standing Rules – Jessica Waddell (Attachment 1)

Chair Waddell asked if the members had any changes to the Standing Rules.

Discussion followed regarding:

- Discrepancy in the language regarding the number of alternates from each group; specifically if a group “may” designate up to three alternates or whether a group “must” designate three groups.
- The terms of office for the Chair and Vice Chair.

Recommendations were suggested; Chair Waddell stated she would make the recommended changes and would include the revised rules as an action item at the next College Council meeting.

ACTION ITEMS

1. Discontinuance of Marketing Committee

Director Gay stated he was proposing to eliminate the Marketing Committee, which had been established 2 ½ years ago with the formation of the Communications Department. Director Gay stated that due to the recent disestablishment of the Communications Department, the College Council could take on the role of coordinating communications between the campus community internally and externally. Director Gay provided a handout entitled, “Role of College Council in Campus Communications Programs”. He discussed the eight roles the College Council could engage in.

M/S Alfredo Cuellar/Daniel Gilison to approve the discontinuance of the Marketing Committee

Discussion:

Several members expressed their concerns with Director Gay’s proposal.

Discussion ensued regarding the requirement of a marketing committee under the Educational Master Plan and that consideration and action by the Educational Master Plan Committee would be needed prior to the College Council making any decisions.

Some of the members expressed an interest in hearing what President Jaime’s views were on the subject.

Chair Waddell stated she and Vice Chair Gilison would be meeting with President Jaime before the next meeting to discuss the issue.

**Chair Waddell called for a vote.
The Motion failed.**

2. Priority Registration Schedule for Fall 2012 – Jan Magno (Attachment 2)

M/S Sergio Lopez/Frances Beope to approve the Priority Registration Schedule for Fall 2012.

Discussion:

VP Magno stated the Priority Registration Schedule was the outcome of a task force committee formed last December. She stated that registration priorities had to be reviewed and changed due to recent laws going through the state legislature.

VP Magno highlighted the changes, including the grouping of Priority 1 due to recent law, and the addition of Priority 4.

Questions and discussion followed regarding the requirements and limitations of each individual category.

**Chair Waddell called for a vote.
The motion carried.**

ADJOURNMENT

Chair Waddell adjourned the meeting at 3:50 p.m.