



**Technology Planning Committee
Minutes
Thursday, March 10, 2011
1:30 – 3:00 P.M.
Administration Building Board Room**

MEMBERSHIP

Todd Finnell, Co-Chair - Administrative Representative
Jim Fisher, Co-Chair - Faculty Representative
Taylor Ruhl - Administrative Representative
Angie Gallo - CMCA Representative
Edward Cecena - Classified Representative
Martha Olea - Classified Representative
Larry Valenzuela - Classified Representative

Members Absent

TBD - Faculty Representative
David Zielinski - Faculty Representative
Kathy Berry - Administrative Representative
Jeff Cantwell - Chair of B.U.G.
Josafat Trejo - ASG Representative

Visitors Present

Omar Ramos, Jeff Enz, Valerie Rodgers, Michael Heumann, Gaylla Finnell, Andres Martinez, Dawn Chun

Recording Secretary: Adriana Sano

I. VISITOR COMMENTS

a. Welcome and Sharing

- b. Michael Heumann announced the first Futures Forum would take place on Tuesday, March 22, 2011 at 3:00 p.m. This Futures Forum will take a look at how our world is changing and the role of education in this new paradigm. The theme will be "Looking Across the Horizon."

II. ITEMS

a. Approval of Minutes

M/S/C Jim Fisher/Larry Valenzuela to approve the Minutes for the January 13, 2011 Meeting.

b. Wireless Network Planning – Jeff Enz

- Jeff Enz gave an update on the wireless network throughout campus and stated the goal is to integrate the wireless network with future construction projects. He indicated he and Todd Finnell met and discussed this topic with Architect, Jimmy Sanders and informed the group that buildings that have already been remodeled would be funded through the ATLAS Grant.
- Jeff Enz gave an update to the group on his meeting with potential new vendors and provided a review of each.
- After review of all vendors, the decision was made to use Brocade/ Motorola.
- Jeff Enz informed the group that there would be 140 access points, 240 radios and the radius would begin when you enter the IVC parking lot. He indicated a combination of wireless solutions would be used.

- The committee discussed the wireless security around campus and whether it would be secure or open access with restrictions using captive portals to track activity on the web.
- The group consensus was that the wireless access be secured.
- Michael Heumann recommended that the login should be linked to logging onto Webstar or the Student Portal. There was discussion among the group on what type of login to use.
- Edward Cecena commented that the 2600 Building had no wireless connectivity.
- Jeff Enz informed the group that all buildings would have wireless connectivity and the 2600 Building would be addressed.

c. Managed Print and Copy Update – Todd Finnell

- Todd Finnell updated the group on the network printers and indicated the next phase is to go back to each department and analyze the cost effectiveness and usability of each department.

d. ATLAS Conference Debrief and Next Steps – Michael Heumann/Val Rodgers

- Michael Heumann updated the group on the progress of the ATLAS Grant and reported that 16 faculty members participated in the training program with emphasis on three key areas: technology, collaborative learning, and culturally-responsive teaching. These trainers were split into three groups, and each group would be conducting their research this semester.
- Valerie Rodgers informed the group that the Calexico campus wireless project is part of the ATLAS Project.

e. Technology Planning Update – Todd Finnell

- Todd Finnell updated the group on status of the Technology Plan. He informed the group that the Technology Plan is Information Technology's Comprehensive Program Review.
- He gave an overview of the plan, which includes: the Vision Statement; Strategic Initiatives; Support Index; Five-Year Road Map; 2011 Action Plan, and supporting appendices.
- The consensus of the group was positive.
- Todd Finnell informed the group that he would be sending an electronic copy of the draft Technology Plan to the committee for their review and comment.

f. User Support and Training – Larry Valenzuela

- Larry Valenzuela gave an update on user support and training:
 - Training on Acrobat fill-in forms;
 - Training on the ShoreTel Manager;
 - Working on fixing hardware problems with the Xerox DocuTech;
 - Visiting the different departments to assess needs, including any problems with new printers/copiers.

g. Student Email, Storage, and Applications – Todd Finnell

- Todd Finnell updated the group on implementing Microsoft Office365; he informed the group that Microsoft is not ready to roll out their beta pilot program yet, and his recommendation is to implement Live@EDU and then convert to Office365 next year when their program is ready. The plan would be to roll out a Live@EDU pilot program by July and have it fully implemented in the Fall 2011.
- Michael Heumann commented that he agreed that the student emails need to be rolled out as soon as possible and stated the ATLAS faculty training groups would be interested in the pilot program.

h. Calexico Campus Connectivity – Jeff Enz

- Jeff Enz informed the group that he is working on the Calexico Campus wireless and reported that there is currently a point-to-point wireless link. He announced he just received a new firewall and would be installing it this week. He indicated that the goal is to tunnel the connection back to the main campus.

i. Banner Update & ODS Planning – Jeff Cantwell

- Todd Finnell congratulated Jeff Cantwell for the successful upgrade migration to Banner 8, and informed the group that Jeff is working on upgrading CALB.
- Gave an update on the reporting platform Operational Data Store (ODS) and informed the group that Kern CCD, SunGard and other community colleges are migrating their reports into the Argos software infrastructure to develop a data store model.

j. Website Development – Omar Ramos

- Omar Ramos gave a PowerPoint presentation which will be presented to the Board of Trustees at their April Board Meeting.
- Omar gave some history of the IVC website implemented in 2007. Before December 2007, IVC had a static website that was maintained by individuals across campus manually.
- In December 2007, IVC switched to a new website. In February 2008, the college hired its first webmaster (Omar).
- Since February 2008, the website has expanded significantly. Since its inception it was discovered that the Content Management System (CMS) developed by the Conveyor Group was not customizable or extendable which led to custom site development outside the CMS. As a result new subdomains were added to the college's primary Imperial.edu domain: the Faculty Websites, Faculty and Staff Directory, Accreditation Website, Student Portal, Community Classes, and Athletic Website.
- Omar Ramos informed the group of the issues to be addressed, and noted some highlights of the redesign of the new website.
- The timeline for the new website is to have it completed by the Fall 2011 semester.

III. ADJOURNMENT