



**IMPERIAL VALLEY COLLEGE
Computer Information Technology Program
Advisory Committee Meeting
UNADOPTED MINUTES**

Friday September 8, 2023
12:00 p.m. –1:00 p.m.

Those in attendance were as follows:

Tisha Nelson, Recording Secretary
Andres Martinez, Department Chair

- I. **Call to Order**
The meeting was called to order by Efrain Silva at 12:10p.m.
- II. **Welcome & Introductions**
Efrain Silva welcomed the committee and all present introduced themselves.
- III. **Review & Approval of Minutes October 25, 2022**
M/S/C: Daniel/Sean to approve the minutes from October 25, 2022.
- IV. **Role of Advisory Committee**
The Advisory Committee handbook was presented to all committee members.
- V. **Presentation on “Verified Program” Application**
Andres Martinez and William Zambrano presented the Verified Program process and the application that the CIT program will be submitting.
Discussed externships
Marketing channels
Access to work based learning opportunities for students
Programs in computing were presented CIT, Cybersecurity, and Computer Networking
Talent demand report to include IT support Cybersecurity and Systems and network administrator and skill that should include a set of skills to fulfill each role.
Basic systems and technologies: File systems instead of file extensions & add Microsoft office applications
Remove governance and risk skill
Hardware and equipment-IT support
IT security: NIST cybersecurity
Scripting: programming and scripting
Purchasing equipment/architecture
Networking infrastructure, cabling
Meeting with San Diego next week on Tuesday September 12th.
- VI. **Status of Business Building Renovations**
Andres Martinez explained to the advisory that the 800 building is being renovated and went from 2 labs to 3, business lab and accounting lab. New offices. Building should be up and running beginning of November.

VII. Other

K16 internship recruitment will begin February/March 2024 and will be Summer internships. Must be enrolled in at least 1 class within the program. Need students who have enough classroom experience.

A few students have landed full time employment

IID is doing summer internships

IVEDC will be reaching out the industry to complete paperwork to host and accept interns.

VIII. Meeting Adjourned at 1:03PM